



2019 UNC Water & Health Conference

October 7 – 11, 2019

Chapel Hill, North Carolina, USA

Call for Side Event Proposals is Now Open!

Deadline to Submit: ~~March 29, 2019~~ EXTENDED TO April 22, 2019

[Click here to submit proposal](#)

Side event proposals for Water & Health: Where Science Meets Policy 2019 are now being accepted. Proposals for side events, such as meetings, workshops, networking sessions, training courses or open forums may now be submitted. Side events are an opportunity for individuals or groups to bring together a range of stakeholders to focus on one specific area of interest in the format of their choice. Since room availability is limited, side event selection is highly competitive.

There is no cost to organize and host a side event. However, because space is limited, proposals must include: proposed content, information about marketing the event, the anticipated audience, the event type, key learning objectives, and proposed agenda. Proposals that address the conference themes are encouraged (but not required).

Guidelines for Submitting a Proposal:

Proposals will be peer reviewed and authors will receive notification by June 2019. Proposals submitted after the deadline will not be considered.

- All submissions must be in English, only.
- All proposals must be submitted via [the online form](#).
- All descriptions are limited to 500 words.
- All side event titles are limited to 15 words.
- All proposals must include 'Key Learning Objectives & Outcomes'.
- All proposals must include an 'Agenda'.
- Incomplete proposals will not be reviewed

Proposal Considerations

- The content and format as well as recruiting presenters and marketing workshops are entirely the responsibility of the side event applicant and proposal team.
- All side event applicants must register for the Conference and any additional expenses are the responsibility of the side event applicant.
- Accepted side event proposals will be listed in the conference program and briefly described in conference materials, and not otherwise promoted by the conference host.

waterandhealth@unc.edu

- The duration of each side event session is 1.5 hours.
- Side events must be highly interactive, help advance knowledge, move the sector forward, and use an array of presentation formats to appeal to all learning styles.

Meeting Room Set-Up and Equipment

The following AV equipment will be provided by conference organizers and available in each side event meeting room:

- Screen and projector with sound capability
- Laptop computer (Windows PC) with slide advancer (clicker)
 - MAC compatible laptops (bring your laptop and connection cables if needed)
- Podium with microphone
- 1 wireless lavalier microphone
- 1 panel table to accommodate up to 2 people
- 1 flip chart and markers
- Theater-style* seating (chairs set in rows without tables)

*Rooms are set theater style to accommodate the maximum capacity for each room. Side events at this conference often fill rooms to capacity. If you rearrange chairs for your session, you will need to put them back as found before the next session begins.

Please note: additional audio-visual services and equipment, if needed, are available for a charge and payment will be collected on site by The Friday Center. Please reserve additional items in advance to ensure they are available, and be prepared to pay additional charges.

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